

# Carlton Parish Council

*Please address all correspondence to*

C J Peat, Parish Clerk

7 Main Street  
Carlton  
Nuneaton  
Warks, CV13 0BZ  
Tel: 01455-290934

Our ref:

Your ref:

Date: 11.5.2023

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## **To all Members of Carlton Parish Council**

I hereby summon you to the Annual Meeting of Carlton Parish Council at Saint Andrew's Community Hub, Main Street, Carlton at 1945 hrs on Wednesday 17<sup>th</sup> May 2023 to transact the items of business listed below.

1. To elect a Chairman and Vice-Chairman
2. To receive Declarations of Acceptance of Office
3. To confirm the minutes of the meeting of 8<sup>th</sup> March 2023
4. Administrative matters
  - a) To consider any apologies for absence from Councillors
  - b) To receive any declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda
  - c) To adopt the Power of General Competence
  - d) To confirm Declarations of Interests
  - e) To approve changes to bank mandates
5. To receive reports, questions and comments from the following
  - a) Parish Councillors
  - b) Leicestershire County Council: Cllr B Harrison-Rushton
  - c) Hinckley & Bosworth Borough Council: Cllr M Cook
  - d) Carlton Neighbourhood Watch Group: Ms R Yule
  - e) Parish Clerk
  - f) Members of the public
6. To receive and consider annual reports from parish representatives and organisations
  - a) Carlton Charity Lands: Mr I Sarson
  - b) Carlton Footpath Group: Mr C J Peat
  - c) Carlton Gardening Group: Cllr M Vann
  - d) Carlton Geocache: Puddlejumper
  - e) Carlton Heritage & Tree Warden: Mr C J Peat
  - f) Carlton Parish Council website: Clerk
  - g) Carlton Youth Champions: Ms R Yule
  - h) Keep Carlton Tidy Group: Mrs I M Peat
7. Financial and audit matters
  - a) To approve Report 2023-07: Quarterly financial statement for 1<sup>st</sup> January-31<sup>st</sup> March 2023
  - b) To approve the Receipts & Payments accounts for the financial year 2022-23
  - c) To approve Report 2023-08: Summary financial statement for the financial year 2022-23
  - d) To approve Report 2023-09: Report on assets held on 31<sup>st</sup> March 2023
  - e) To consider self-certification as exempt from limited assurance review by the External Auditor
  - f) To consider the Internal Auditor's report for the financial year 2022-23
  - g) To approve the Annual Governance Statement for the financial year 2022-23
  - h) To approve the Accounting Statements for the financial year 2022-23

8. To approve Report 2023-10: Summary statements of earmarked funds and s137 expenditure for the financial year ending 31<sup>st</sup> March 2023
9. To consider Report 2023-11: Annual review of property
10. To consider Report 2023-12: Annual report on memorials in the churchyard and cemetery
11. To approve the draft Annual Report for publication
12. To consider the No Parking signage on the Carlton Greens
13. To consider a grant towards the repair of the church clock
14. Planning matters
  - a) To consider planning applications and appeals submitted  
  
**21/00195/FUL** Erection of 9 holiday cabins with associated parking and landscaping. Kyngs Golf & Country Club, Station Rd, Mkt Bosworth – appeal against refusal of planning permission.  
  
**TR050007.** Hinckley National Rail Freight Interchange Order 2023.
  - b) To note comments submitted under delegated powers
  - c) To note planning applications and appeals determined
  - d) To note enforcement matters
15. To confirm the date, time and place of the next meeting  
Scheduled for 1930 hrs on Wednesday 12<sup>th</sup> July 2023 at Saint Andrew's Community Hub, Main Street, Carlton.

Yours faithfully,

*C J Peat*

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